

Guardian Epay now available

The Ohio State University is pleased to announce the availability of Guardian Epay. This functionality allows a student to permit parents, guardians, or others to make a payment to your tuition and fees account.

**A payer *must be invited* by the student in order for payments to be made to the student's account on their behalf.** To invite a payer, the student must follow the directions below:

1. Log on to your Guardian Epay account through the '**Guardian Epay**' link in the **Finances** section of your **SIS Student Center**. You will be transferred to Sallie Mae's e-services website.
2. Click '**Invite Other Payer**' on the **My Profile** page.
3. Enter the following in the **Other Payer Access** section:
  - a. A Nickname for the Payer's account
  - b. Your OSU email address
  - c. The Payer's email address
  - d. Check the Student Account box in the **Pay To** section
4. Click the '**Invite**' button located in the lower right corner of the page.
5. Supply your OSU ID to the Other Payer you just invited. You can look up your OSU ID in the Personal Information section at <http://buckeyelink.osu.edu/>.

An activation email will be sent to the Other Payer instructing them how to activate their Guardian Epay account. **The Other Payer will need to know the student's OSU ID number** and the Activation ID supplied to them in the activation email to complete their access. *The Other Payer will only have access to the current balance on the student's account and will not have access to other information such as grades or other FERPA protected information.*

For any questions regarding Guardian Epay, please contact the Student Consolidated Services Center (SCSC) at [scsc@osu.edu](mailto:scsc@osu.edu) or 614-292-0300 or toll free at 800-678-6440.

